



Leung Shek Chee College

梁式芝書院



Let us glorify His name with
Blossoms in this Faith Garden



S1 Information Day
中一資訊日

S1 DP
中一自行
分配學位

Ms. Ng Po Yi
吳寶儀副校長

Leung Shek Chee College

S1 Discretionary Places

梁式芝書院
中一自行分配學位

2025



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Flow of SSPA (1st round)
中學學位分配辦法流程 (第一階段)

To Apply for a Discretionary Place
申請中一自行分配學位

- No restriction on districts, but apply to **not more than TWO** participating secondary schools
不受學校網限制，但只可向**不多於兩所中學**申請
- Application period: **2 January 2025 to 16 January 2025**
本校申請日期為 **2025年1月2日 至 2025年1月16日**



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(a) 以紙本遞交申請
via paper
Application Forms

Application Form for S1 Discretionary Place (Sample) 《中一自行分配學位申請表》(樣本)

1

Two
Application Forms
for each student
(一式兩份)

2



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- Each Application Form is divided into **four parts**. (四聯)
- Students' particulars are pre-printed in all parts (已印上學生個人資料)
- Write the name of the school they wish to apply to according to their order of preference (家長應根據選校意願，填上申請中學名稱)

The image shows four copies of the 'Application Form for Secondary One Discretionary Place (Only for Application to Schools Participating in SSPA)' for the year 2023/2025. Each form is for a student named SHEUNG CHEN PO, born on 14/11/2010, attending LUI KEE SCHOOL. The forms are:

- EDB's Copy (教育局存根):** A blue form with 'Leung Shek Chee College' circled in red.
- School's Copy (學校存根):** A green form with 'Leung Shek Chee College' circled in red.
- Parent's Copy (家長存根):** A red form with 'Leung Shek Chee College' circled in red.
- Order of School Preference (選校次序):** A pink form with 'Leung Shek Chee College' circled in red and 'FIRST CHOICE' printed at the bottom.

 Arrows point from the circled school names to their respective labels below each form.

- Must be **submitted in person** within the application period (Submission by mail not accepted)
必須在申請日期內親自遞交 (不接受郵寄)
- Tear off the part containing the order of preference before submitting the application
遞交申請前應撕下及保留印有選校次序的第四聯



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<p>此申請表格 For Office Use: ID, C, C, NO. 2022</p> <p>教育局存根 EDB's Copy</p> <p>教育局 Education Bureau 中學學位分配 Secondary School Places Allocation (SSPA) 2023/2025</p> <p>中一自行分配學位申請表 (只供向參加中學學位分配辦法的中學作申請用) Application Form for Secondary One Discretionary Place (Only for Application to Schools Participating in SSPA)</p> <p>MI234567 117477UZ 90008 學生編號 Student Reference No. 申請編號 Application No. 小學編號 PAU SHEUNG CHIN PO 常逸步 6A 學生姓名 Name of Student F 14/11/2010 性別 Sex 出生日期(日/月/年) Date of Birth (D/M/Y) LUI KEE SCHOOL 就讀小學 Primary School Attending</p> <p>供家長填寫 To be Completed by Parent 申請中學名稱 Name of School Applied to Leung Shek Chee College</p> <p>供中學專用 For Secondary School Use Only 學校編號 School Code 學校名稱及蓋章 School Name and Chop</p> <p>School Code Leung Shek Chee College School Chop</p>	<p>學校存根 School's Copy</p> <p>教育局 Education Bureau 中學學位分配 Secondary School Places Allocation (SSPA) 2023/2025</p> <p>中一自行分配學位申請表 (只供向參加中學學位分配辦法的中學作申請用) Application Form for Secondary One Discretionary Place (Only for Application to Schools Participating in SSPA)</p> <p>MI234567 117477UZ 學生編號 Student Reference No. 申請編號 Application No. SHEUNG CHIN PO 常逸步 學生姓名 Name of Student F 14/11/2010 性別 Sex 出生日期(日/月/年) Date of Birth (D/M/Y) LUI KEE SCHOOL 就讀小學 Primary School Attending</p> <p>供家長填寫 To be Completed by Parent 申請中學名稱 Name of School Applied to Leung Shek Chee College</p> <p>供中學專用 For Secondary School Use Only 學校編號 School Code 學校名稱及蓋章 School Name and Chop</p> <p>School Code Leung Shek Chee College School Chop</p>	<p>家長存根 Parent's Copy</p> <p>教育局 Education Bureau 中學學位分配 Secondary School Places Allocation (SSPA) 2023/2025</p> <p>中一自行分配學位申請表 (只供向參加中學學位分配辦法的中學作申請用) Application Form for Secondary One Discretionary Place (Date for Application to Schools Participating in SSPA)</p> <p>MI234567 117477UZ 學生編號 Student Reference No. 申請編號 Application No. SHEUNG CHIN PO 常逸步 學生姓名 Name of Student F 14/11/2010 性別 Sex 出生日期(日/月/年) Date of Birth (D/M/Y) LUI KEE SCHOOL 就讀小學 Primary School Attending</p> <p>供家長填寫 To be Completed by Parent 申請中學名稱 Name of School Applied to Leung Shek Chee College</p> <p>供中學專用 For Secondary School Use Only 學校編號 School Code 學校名稱及蓋章 School Name and Chop</p> <p>School Code Leung Shek Chee College School Chop</p>	<p>家長存根 Parent's Copy</p> <p>教育局 Education Bureau 中學學位分配 Secondary School Places Allocation (SSPA) 2023/2025</p> <p>這校意願 (供申請中一自行分配學位用) School Preference (for S1 DP Application)</p> <p>MI234567 學生編號 Student Reference No. 117477UZ 申請編號 Application No.</p> <p>供家長填寫 To be Completed by Parent 申請中學名稱 Name of School Applied to Leung Shek Chee College</p> <p>這校次序 Order of School Preference 第 1 選擇 FIRST CHOICE</p>
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- If all information provided is in order, parents will receive from the School the **Parent's Copy** bearing the School chop, School name and School code for retention and record
確定申請表的資料正確無誤，家長應取回已蓋上中學校印、名稱及編號的「家長存根」
- Once submitted, the Application Form **cannot be retrieved or cancelled** and no change can be made to the order of school preference.
申請表一經遞交，不可撤回、取消或更改選校次序



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(b) 透過「中一派位電子平台」 via the SSPA e-Platform

- 如家長已登記成為「中一派位電子平台」用戶並以「智方便+ / iAM Smart+」綁定帳戶，除紙本申請表外，亦可透過「中一派位電子平台」遞交自行分配學位申請
- 家長以「智方便+」登入「中一派位電子平台」後，選擇「現在申請」，以進入「自行分配學位」的頁面
- 根據選校意願選取擬申請中學的選校次序
- 選擇／輸入「申請中學名稱」
- 上載學生身份證明文件，供申請中學查閱
- 上載申請中學所需文件
(已填妥的申請表、成績表、領洗紙(如有)、證書及獎狀(不超過10頁))
- 確認所選的「申請中學名稱」、選校次序及上載文件正確無誤
- 閱讀並同意《申請中一自行分配學位注意事項》和《個人資料收集聲明》
- 以「智方便+」進行數碼簽署
- 確認及提交申請



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使用「智方便+」 網上申請中一入學 好輕鬆!

如何登記或升級至「智方便+」?
 可在各區的 (1) 登記服務櫃位、(2) 自助登記站或向 (3) 流動登記機員辦理。

登記服務櫃位 自助登記站 流動登記機

(註) 11至17歲人士必須在父母或監護人陪同下，方可登記或升級至「智方便+」，如透過自助登記站登記或升級，父母或監護人須為「智方便+」用戶。

登記「智方便+」的準備

身份證 個人流動電話 (已選用生碼號碼 且須收妥有關詳情通知書 且已安裝「智方便+」流動應用程式) 電郵地址

有關登記或升級至「智方便+」的詳細資料，可瀏覽「智方便+」專題網站。

「智方便+」專網網站 「智方便+」登記地點



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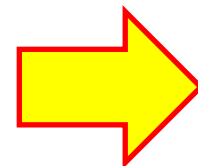
S1 Information Day 中一資訊日

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- 若家長重複遞交申請（即同時以紙本申請表及透過「中一派位電子平台」向同一所中學遞交載有相同申請編號的申請），該申請只會當作一個申請處理，所以重複申請並不會增加獲派該校的機會

(a) 以紙本遞交申請
via paper Application Forms

(b) 透過「中一派位電子平台」
via the SSPA e-Platform



只會當作一個申請處理

家長存根 Parent's Copy

教育局 Education Bureau
中學學位分配 Secondary School Places Allocation (SSPA)
2021/2023

中一自行分配學位申請表
(只供向參加中學學位分配
Application Form for Secondary
(Only for Application to School
(Participating in SSPA))

M1234567 117477UJ

學生編號 Student Reference No. SEUNG CHUN PO
申請編號 Application No.

學生姓名 Name of Student
F 14/11/2011
性別 Sex 出生日期(日/月/年) Date of Birth (D/M/Y)

LUI KEE PRIMARY SCHOOL

請家長填寫 To be Completed by Parent
申請中學名稱 Name of School Applied to
呂祺中學

學校編號 School Code
001 呂祺中學
LUI KEE SECONDARY SCHOOL

學校名稱及堂室 School Name and Chapel

家長存根 Parent's Copy

教育局 Education Bureau
中學學位分配 SSPA
2021/2023

學校選擇
(供申請中一自行分配學位用)
School Preference
(for S1 DP Application)

M1234567 117477UJ

學生編號 Student Reference No. SEUNG CHUN PO
申請編號 Application No.

請家長填寫 To be Completed by Parent
申請中學名稱 Name of School Applied to
呂祺中學

學校選擇
Order of School Preference
1
第1選擇
FIRST CHOICE

中一自行分配學位申請
選校次序 (首選)
(只適用於申請參加中學學位分配辦法的學校)

學生編號 M1234567
申請編號 117477UJ
學生中文姓名 常進步
學生英文姓名 SHEUNG SHUN PO
性別 女
出生日期 2011年11月14日
就讀小學 呂祺小學

(首選) 學校偏好

申請中學名稱
001 - 呂祺中學

如有任何查詢，可直接聯絡
教育局學位分配組
電郵：edbinfo@edb.gov.hk
電話：2832 7700
2832 7740



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S1 Information Day
中一資訊日

S1 Discretionary Places DP / Criteria / Weighting

中一自行分配學位 學額/收生準則/比重

No. of Discretionary Places

自行分配學額

= **41**

S1 DP
中一自行
分配學位

Criteria of selection 收生準則	Weighting(比重)
Academic achievements 學業成績 <i>(internal assessment results & EDB rank)</i>	60%
Interview & Video Recordings Performance 面試及錄像短片表現	20%
Conduct and performance in arts, sports and services 品德、服務及課外活動表現	15%
Studied at Diocesan Catholic Primary Schools 就讀於教區天主教小學	5%
Total 總分	100%



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S1 Discretionary Places **Video Recordings**
中一自行分配學位 錄像短片

TWO Video clips 錄像短片

(1-1½ minutes for each)

Submit on or before 14 February 2025

via email: admission@lsc.edu.hk

Video錄像 1 Self-introduction 自我介紹

(to be presented in Cantonese 以廣東話演述)

Video錄像 2 Recommending a book you love to read to others 書籍推介

(to be presented in English 以英語演述)



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Interview Day 面試日

8 March 2025

15 March 2025 (reserve 後備日)

(Saturday 8:30 a.m. to 11:30 a.m.)

(星期六上午八時半至十一時半)

*The **Interview** will be conducted both in Chinese and English.*

面試形式分為中/英語兩部分

(Absentee will not be considered 缺席者作放棄論)





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Central Allocation (2nd round)
統一派位 (第二階段)

Fill in Choice of Schools Form
填寫選校表格
(early May 2025)

Release of SSPA Results
公佈派位結果
(8 July 2025)

S1 Registration Day 中一註冊日
到獲派學校辦理註冊手續
(10 and 11 July 2025)

31 March 2025
Successful S1 DP applicants will be notified
by mail and phone
正取學生將獲書面及電話通知

Application for S1 Places on
Waiting
申請中一候補學位

15 July 2025
Pre-S1 HKAT
中一入學前香港學科測驗



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S1 Information Day
中一資訊日

Application for **LSCC S1 Waiting Places (3rd round)**
申請本校中一候補學位 (第三階段)

For *unsatisfactory* allocation results, the candidate can apply the **Waiting Places** in our school immediately.
若派位結果未如理想，可即日到本校申請中一候補學位。

S1 DP
中一自行
分配學位

Application for
S1 Waiting Places
候補學位申請
8 July 2025

1. HKID Card
學生身份證明文件
2. P5 & P6 Reports Cards
小學五及六年級成績表
3. P6 Allocation Slip
小六派位証
4. S1 Choice of Schools Form
升中選校表

Written Test
筆試
9 July 2025
LSCC
梁式芝書院

Result will be
informed to
successful applicants
via telephone by the
school.
以電話通知
被取錄者

Unless formally informed regarding the success of their application, all applicants must go to their *allocated schools for registration* on **S1 Registration on 10 and 11 July 2025**.
未獲取錄者必須於 **7月10日及11日(中一註冊日)** 往原校辦理註冊手續。



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LSCC S1 Admission Schedule

S1 Information Day
中一資訊日

S1 DP
中一自行
分配學位

16 November 2024 (2 sessions)	S1 Information Day 中一資訊日
2 to 16 January 2025	LSCC accepts S1 Discretionary Place Applications 本校接受「中一自行分配學位」申請
on or before 14 February 2025	Submit TWO Video clips 錄像短片 Video 錄像 1 Self-introduction 自我介紹 Video 錄像 2 Recommending a book you love to read to others 書籍推介
8 March 2025 / 15 March 2025	LSCC conducts interviews for selection of students 本校進行面試甄選學生
31 March 2025	Successful S1 DP applicants will be notified by mail and phone 正取學生將獲書面及電話通知
Early May 2025	Submit completed S1 Choice of Schools Form to Primary School 向所屬小學遞交已填妥的《中一派位選擇學校表格》
8 July 2025	Release of allocation results (Primary Schools) 公佈中學學位分配結果 LSCC accepts application of S1 Waiting Places 本校接受「中一候補學位」申請
9 July 2025	Admission Tests for S1 Waiting Places 本校「中一候補學位」筆試
10 and 11 July 2025	Students register with the secondary schools allocated 學生往獲派中學註冊
15 July 2025	Pre-Secondary One Hong Kong Attainment Test 中一入學前香港學科測驗