



Leung Shek Chee College

梁式芝書院

S2 to S4 Admission Application Form 中二至中四學位申請表

(2024/2025 Academic Year 學年)

Level Applied for (put a ✓) 報讀年級 (加✓號)			Submission Date 交表日期			Application No. (For Office Use Only) 申請編號 (校方填寫)
S2	S3	S4	Year 年	Month 月	Day 日	

Student's Particulars 申請學生資料				Student Reference No. 學生編號 (教育局提供):		
Name (as on HKID card) 學生姓名 (須與身份證相同)		in English 英文		in Chinese 中文		Photo 學生相片 (請貼上最近 半年內之相片) 4cm x 5cm
Date of birth 出生日期	Y 年	M 月	D 日	Place of birth 出生地點	Date of Arrival 抵港日期	
Religion 宗教				Name of Church 所屬堂區		
Contact No. 聯絡電話	Residential 住宅	Parent's cell no. (with WhatsApp) 家長手提電話		Student's cell no. (with WhatsApp) 學生手提電話		
Residential Address 住址				Student's email 學生電郵		

Academic Results 學業成績 (請附上成績表副本)					
School(s) attended 曾就讀學校	Name of School 學校名稱		School Year 年份	Grade 年級	Conduct 操行
Reasons for application 轉校原因					

Other Information 其他資料				年份
Records of performance in arts, sports, services or others 藝術活動、運動、服務紀錄或其他 *請列出近三年內最有代表性的3項(如適用)	1.			
	2.			
	3.			
Awards (Please attach copies of relevant documents) 獎項(請附上有關文件副本) *請列出近三年內最有代表性的3項(如適用)	1.			
	2.			
	3.			
Sisters in Leung Shek Chee College 就讀於本校之親屬				
Name 姓名		Class 就讀班級	From 由 (Y年M月D日)	To 至 (Y年M月D日)

Parents' or Guardian's Particulars 父、母親或監護人資料				
Father's name 父親姓名	in English 英文	in Chinese 中文	Occupation 職業	Contact No. 聯絡電話
Mother's name 母親姓名	in English 英文	in Chinese 中文	Occupation 職業	Contact No. 聯絡電話
Guardian's name 監護人姓名	in English 英文		in Chinese 中文	
Relationship 與申請學生關係			Occupation 職業	Contact No. 聯絡電話

Remarks: The personal data provided by parents/guardian in this form will only be used by the school for processing the admission.
家長或監護人在本表格提供之個人資料，校方只會用作處理有關候補學位申請事宜。

Parent's / Guardian's Signature:
家長/監護人簽名

Student's Signature :
學生簽名

Date:
日期

For Office Use Only 校務處專用	

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(2024/2025 Academic Year 學年)

Points to note 申請須知:

1. All applications must be submitted to the School Office **IN PERSON** or **BY MAIL**. The application period will be closed at 14 June 2024.
所有申請必須於 **2024年6月7日前親自交回或郵遞** 至本校校務處。
2. Office Hours 辦公時間:
Monday - Friday 星期一至五 (9:00 a.m. to 12:00 noon, 2:00 p.m. to 4:30 p.m.)
Saturday 星期六 (9:00 a.m. to 11:30 a.m.)
Saturday afternoons, Sundays & Public Holidays (Closed) 星期六下午、星期日及公眾假期休息。
3. Each applicant should apply for only ONE grade level (selected from S2 / S3 / S4). Applications for more than one grade level will NOT be accepted.
每位申請人只可提交一份插班入學申請 (中二 / 中三 / 中四)。如遞交多於一份申請報讀不同級別，將不獲受理。
4. Fill in the application form and affix a recent photograph of size 4cm x 5cm (1.5" x 2").
填妥申請表及貼上 4cm x 5cm (1.5" x 2") 近照一張。
5. Please submit the supporting documents together with the application form:
遞交申請表時須同時提交下列文件：
 - 5.1 A copy of the student's HKID Card
學生身份證副本
 - 5.2 Copies of the student's School Reports of recent TWO academic years
學生最近兩年的學業成績表副本
 - 5.3 Copies of the documents certifying the student's performance in arts, sports or services and Certificate of Baptism (if applicable)
學生在藝術、運動、服務各方面的紀錄證明文件、獎項證明副本及領洗紙 (如適用)
6. **Criteria for Application 申請條件:**
 - 6.1 B grade or above in Chinese, English and Mathematics
中、英、數各科成績均達 B 級或以上
 - 6.2 B grade or above in Conduct
操行成績達 B 級或以上

Remarks 備註 :

- (i) All applicants must attend the **written test (including Chinese, English and Mathematics) scheduled on 21 June 2024 (Friday) from 1:30 p.m. to 4:00 p.m.**
所有申請者必須出席 **2024年6月21日(星期五)下午1:30至4:00的筆試(涵蓋中、英、數三科)**。
- (ii) The application for places on the waiting list is not on a first come, first served basis. An Interview will be arranged for SHORTLISTED applicants and will be notified by phone. (There is no need for applicants to phone the school for the results.)
候補學位**非**先到先得，校方會以電話通知初步獲選學生安排面試。
(申請者毋須致電本校查詢結果。)
- (iii) Successful applicants will be notified by phone by the end of July 2024.
獲取錄學生將於 2024 年 7 月底前獲電話通知。