

**Leung Shek Chee College**  
**梁式芝書院**  
**S2 to S4 Admission 中二至中四學位申請須知**  
**(2026/2027 Academic Year 學年)**

**Points to note 申請須知:**

1. All applications must be submitted to the School Office **IN PERSON** or **BY MAIL**. The application period will be closed at 7 June 2024.  
所有申請必須於 **2026 年 6 月 8 日前親自交回或郵遞**至本校校務處。
  2. Office Hours 辦公時間:  
Monday - Friday 星期一至五 (9:00 a.m. to 12:00 noon, 2:00 p.m. to 4:30 p.m.)  
Saturday 星期六 (9:00 a.m. to 11:30 a.m.)  
Saturday afternoons, Sundays & Public Holidays (Closed) 星期六下午、星期日及公眾假期休息。
  3. Each applicant should apply for only ONE grade level (selected from S2 / S3 / S4). Applications for more than one grade level will NOT be accepted.  
每位申請人只可提交一份插班入學申請 (中二 / 中三 / 中四)。如遞交多於一份申請報讀不同級別，將不獲受理。
  4. Fill in the application form and affix a recent photograph of size 4cm x 5cm (1.5" x 2").  
填妥申請表及貼上 4cm x 5cm (1.5" x 2") 近照一張。
  5. Please submit the supporting documents together with the application form:  
遞交申請表時須同時提交下列文件：
    - 5.1 A copy of the student's HKID Card  
學生身份證副本
    - 5.2 Copies of the student's School Reports of recent TWO academic years  
學生最近兩年的學業成績表副本
    - 5.3 Copies of the documents certifying the student's performance in arts, sports or services and Certificate of Baptism (if applicable)  
學生在藝術、運動、服務各方面的紀錄證明文件、獎項證明副本及領洗紙 (如適用)
    - 5.4 TWO video clips (1-1½ minutes for each). Applicants may submit their viderio clip( in MPEG4 format) through email to [admission@lsc.edu.hk](mailto:admission@lsc.edu.hk). Please gve full name of applicat in the email.  
(e.g. Eng\_chansiufong/ Chi\_chansiufong).  
**Video 1 Self-introduction (to be presented in Cantonese)**  
**Video 2 Recommending a book you love to read to others (to be presented in English)**  
兩段錄像短片(每段時限為 1 分鐘至 1 分半鐘)。申請人可將短片段(MPEG4 格式)透過電子郵件發送至 [admission@lsc.edu.hk](mailto:admission@lsc.edu.hk)。請在電子郵件中提供申請人全名。  
(e.g. Eng\_chansiufong/ Chi\_chansiufong).  
**錄像 1 自我介紹 (以廣東話演述)**  
**錄像 2 書籍推介 (以英語演述)**
6. **Criteria for Application 申請條件:**
  - 6.1 B grade or above in Chinese, English and Mathematics  
中、英、數各科成績均達 B 級或以上
  - 6.2 B grade or above in Conduct  
操行成績達 B 級或以上

Remarks 備註 :

- (i) The application for places on the waiting list is not on a first come, first served basis. An Interview will be arranged for SHORTLISTED applicants and will be notified by phone. (There is no need for applicants to phone the school for the results.)  
候補學位**非**先到先得，校方會以電話通知初步獲選學生安排筆試及面試。(申請者毋須致電本校查詢結果。)
- (ii) The Admissions Committee will review all applications and select a small number of applicants to sit for the admission written test. Those applicants must attend the written test (including Chinese, English and Mathematics) scheduled on 12 June 2026 (Friday) from 1:30 p.m. to 4:00 p.m.  
所有獲挑選的申請人必須出席 2026 年 6 月 12 日(星期五)下午 1:30 至 4:00 的筆試 (涵蓋中、英、數三科)。
- (iii) Successful applicants will be notified by phone by the end of July 2026.  
獲取錄學生將於 2026 年 7 月底前獲電話通知。